



Family Medicine Diploma Program Project
Primary Health Care Diploma
FM DP-PHCD

MANAGEMENT MEETING

FAMILY MEDICINE DIPLOMA PROGRAM

CBHE:KA2-61817(2021-2024)

September 23, 2022

Via google: <https://meet.google.com/cga-uxyx-bpk>

All below are UK time.

FIRST
SESSION

WORK PACKAGE PROGRESS

- 13:00 WP1: HU, AMJAD. 10 MINS.
WP2 KU, BRIGITTE. 10 MINS.
WP3: JUST, ADI. 10 MINS.
WP4: UJ, LANA, 10 MINS.
WP5: KU, BRIGITTE, 10 MINS.
WP6: HU, AMJAD, 10 MINS.
WP7: HU, AMJAD, 10MINS.
WP8: RA, MARLEEN, 10MINS.
REMAINING TIME FOR COMMENTS.

- 14:30 ACTION PLAN: PRESENTATION BY JUST. ADI.
14:40 DISSEMINATION: PRESENTATION BY UJ, LANA.
14:50 QUALITY PLAN: PRESENTATION BY RA, MARLEEN.
15:00 COMMUNICATION PLAN: PRESENTATION BY KU, BRIGITTE.
15:10 SUSTAINABILITY PLAN: PRESENTATION BY QMUL, ANITA.
15:20 REMAINING TIME FOR COMMENTS.

15:30 **BREAK 1**

Contact persons only/steering committee meeting

16:00 **FINANCIAL AND IN-TERM-REPORT PREPARATION FOR THE EACEA**

16:45 **ORGANIZATION ACHIEVEMENTS AND ACTUAL WORK FOR LAST 20 MONTHS.**

- 17:00 HU: AMJAD.
17:10 JUST: ADI
17:20 QMUL: ANITA.
17:30 KU: BRIGITTE
17:40 RA: MARLEEN
17:50 UJ: LANA.

18:00 **WHATS NEXT, NEXT MONTHS SCHEDULE**

18:30 **CLOSING**

SECOND
SESSION

THIRD
SESSION

